INSTITUTE OF TEACHER EDUCATION, KADRABAD, MODINAGAR

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

AQAR for the year

> 2014-15

1. Details of the Institution

1.1 Name of the Institution

> INSTITUTE OF TEACHER EDUCATION

1.2 Address Line 1

> N-H58 Delhi-Meerut Road

Address Line 2

> Kadrabad, Modinagar, Gzb.

City/Town

> Modinagar

State

> UTTAR PRADESH

Pin Code

> 201201

Institution e-mail address

> itekm@yahoo.in

Contact Nos.

> 9219419830

Name of the Head of the Institution:

> Dr. Anju Gupta

Tel. No. with STD Code:

> 9219419830

INSTITUTE OF TEACHER EDUCATION, KADRABAD, MODINAGAR

Mobile:

> 9045006004

Name of the IQAC Co-ordinator:

> Dr. Anjali Gupta

Mobile:

> 9286555888

IQAC e-mail address:

> anju_gupta @74rediffmail.com

1.3 **NAAC Track ID**

> UPCOTE 12631

OR

1.4 **NAAC Executive Committee No. & Date:**

> EC/38/119 dated feb02, 2006

1.5 Website address:

> www.itekmodinagar.in

Web-link of the AQAR:

> http://www.itekmodinagar.in/AQAR2014-15.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	68	2004	02/02/2006 to 01/02/2011
2	2nd Cycle	B	2.09	2015	1/5/2015to1/5/2020
3	3rd Cycle	-	-	--	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   05.04.2007

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

    i.   AQAR 2007-08sumitted to NAAC on 4th April 2013
    ii.   AQAR 2008-09sumitted to NAAC on 4th April 2013
    iii.   AQAR 2009-10sumitted to NAAC on 4th April 2013
    iv.   AQAR 2011-12sumitted to NAAC on13th August 2013
    v.   AQAR 2012-13sumitted to NAAC on15th July 2014
    vi.   AQAR 2013-14sumitted to NAAC on 05th January 2016

1.9 Institutional Status

University   State [✓] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [✓] No [ ]

Constituent College   Yes [ ] No [✓]

Autonomous college of UGC   Yes [ ] No [✓]

Regulatory Agency approved Institution   Yes [✓] No [ ]

Type of Institution   Co-education [✓] Men [ ] Women [ ]

    Urban [ ] Rural [✓] Tribal [ ]

Financial Status   Grant-in-aid [ ] UGC 2(f) [✓] UGC 12B [ ]

    Grant-in-aid + Self Financing [ ] Totally Self-financing [✓]

1.10 Type of Faculty/Programme

Arts [ ] Science [ ] Commerce [ ] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) [✓] Engineering [ ] Health Science [ ] Management [ ]

Others (Specify) [. -]

1.11 Name of the Affiliating University *(for the Colleges)* [Chaudhary Charan Singh University, Meerut]

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | - |

University with Potential for Excellence | - | UGC-CPE | - |

DST Star Scheme | - | UGC-CE | - |

UGC-Special Assistance Programme | - | DST-FIST | - |

UGC-Innovative PG programmes | - | Any other (*Specify*) | - |

UGC-COP Programmes | - |

2. IQAC Composition and Activities

2.1 No. of Teachers | 03

2.2 No. of Administrative/Technical staff | 02

2.3 No. of students | 02

2.4 No. of Management representatives | 02

2.5 No. of Alumni | 02

2. 6 No. of any other stakeholder and

   community representatives | 01

2.7 No. of Employers/ Industrialists | --------

2.8   No. of other External Experts | 01

2.9 Total No. of members | 13

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. | 04

Faculty | 02

Non-Teaching Staff Students | 01 | Alumni | 01 | Others | -

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ✓

If yes, mention the amount | -

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 06 | International ☐ | National ☐ | State ☐ | Institution Level ✓

(ii) Themes

1. **Seminar** on the following topics are organized –
    ➢ Revisiting Mahatma Ghandi vision for new education challenges
    ➢ Seminar on " Violence Against Women"
    ➢ Seminar on "Peace education"
2. **Workshops** are conduct during the session
    ➢ Workshop on art & craft
    ➢ Workshop on action research
    ➢ Workshop on ICT

2.14 Significant Activities and contributions made by IQAC

- The IQAC formulates plans for various academic and non-academic activities
- The IQAC regularly conducts institutional level seminars
- Encourage committee to float value added and skill oriented courses
- Four Research projected funded by management are completed successfully
- Six ESW projects has been completed
- Guidance and counselling has been provided to the students of Swami Kalyan Dev School
- A rally has been organized on Voting Awareness
- Ensuring quality of academic by getting feedback from students and alumni
- Organized guest lectures
- Organized Camps on Diabetes and Hypertension, Polio Camp, &cancer Awareness
- Released institute newsletter
- Exhibition of Teaching learning materials

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Refer Annexure -1	

Academic Calendar of the year as Annexure. 2

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☑   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Skill oriented program has been introduced
Applied and received fund from management of Rs. 32000/-
Placement has been strengthened to provide more career option
Different curricular and co-curricular activities have been organized
To inculcate more value added knowledge in students.

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	01	-
UG	-	-	01	-
PG Diploma	-	-		-
Advanced Diploma	-	-	-	-
Diploma	-	-	01	-
Certificate	-	-		-
Others	-	-		-
Total	-	-	03	-
Interdisciplinary	-	-	-	--
Innovative	-		-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	-
Annual	01

1.3 Feedback from stakeholders*   Alumni ✓   Parents ☐   Employers ☐   Students ✓
   (On all aspects)

   Mode of feedback   :   Online ☐   Manual ✓   Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure 3

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Syllabus of B.Ed. curriculum has been updated:-
> Four new core papers have been added in the syllabus
> Practicum based on field based activities has been included
> School internship has been made compulsory

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
25	23	01	01	01

2.2 No. of permanent faculty with Ph.D.   05

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
09	09	-	-	-	--	-	-	09	09

2.4 No. of Guest and Visiting faculty and Temporary faculty | - | | --- | | - |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	04	-
Presented papers		04	
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **Students using ICT in seminar**

2.7 Total No. of actual teaching days during this academic year | 239 |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) | - |

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop | NA | | |

2.10 Average percentage of attendance of students | 75 |

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.(2014-15)	192	**Result not yet published**				
M.Ed(2013-14)	29	**Result not yet published**				

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

 The IQAC of the institution contributes monitors and evaluates the Teaching & Learning process by way of conducting the periodical meetings. The outcomes of feedback from students, alumni, and teaching practice schools are recorded for improving the system of the quality of education. IQAC analyses the students' feedback and takes necessary action.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	--
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	04
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	0	0	0
Technical Staff	02	0	o	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

To inculcate the climate of research, college has constituted a research committee. The main objective of this committee is to encourage and help the faculty and the students to undertake the research projects. As a result,

- Four research projects are completed.
- Six ESW projects were completed.
- The IQAC of the institution encourages the staff members to organize seminars, workshops and conferences, etc.
- Two faculty members have been awarded Ph. D degree.
- One faculty member has registered herself in Ph. D Programme

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-			
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-			
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals		03	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	01	ITE	32000/-	32000/-
Students research projects *(other than compulsory by the University)*				
ESW PROJECTS	01	ITE		2500
Total				34500

3.7 No. of books published   i) With ISBN No. [-]   Chapters in Edited Books [-]

ii) Without ISBN No. [-]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

INSPIRE [-]   CE [-]   Any Other (specify) [-]

3.10 Revenue generated through consultancy [NIL]

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number					03
Sponsoring agencies					ITE

3.12 No. of faculty served as experts, chairpersons or resource persons [01]

3.13 No. of collaborations   International [ ]   National [ ]   Any other [Local]

3.14 No. of linkages created during this year [01]

3.15 Total budget for research for current year in lakhs :

From Funding agency [-]   From Management of University/College [ ]

Total [ ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NA
	Granted	NA
International	Applied	NA
	Granted	NA
Commercialised	Applied	NA
	Granted	NA

3.17 No. of research awards/ recognitions   received by faculty and research fellows
   Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-				

3.18 No. of faculty from the Institution
   who are Ph. D. Guides   `01`
   and students registered under them   `03`

3.19 No. of Ph.D. awarded by faculty from the Institution   `NA`

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

   JRF `-`   SRF `-`   Project Fellows `--`   Any other `-`

3.21 No. of students Participated in NSS events:

   University level `-`   State level `-`
   National level `-`   International level `-`

3.22 No. of students participated in NCC events:

   University level `-`   State level `-`
   National level `-`   International level `-`

3.23 No. of Awards won in NSS:

   University level `-`   State level `-`
   National level `-`   International level `-`

3.24 No. of Awards won in NCC:

   University level `-`   State level `-`
   National level `-`   International level `-`

3.25 No. of Extension activities organized

   University forum `  `   College forum `06`
   NCC `  `   NSS `  `   Any other `  `

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The institute encourages the faculty and students to take up various activities relating to extension and social responsibilities.
- Health and cancer awareness camp .
- Programs in collaboration with N. G. O.'s.
- Gender sensitized programs.
- Each one teach one program
- ESW Projects

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.2acre	-	Ganga Devi Jain Educational Memorial Trust	2.2 acre
Class rooms	10	-	Ganga Devi Jain Educational Memorial Trust	10
Laboratories	05	-	Ganga Devi Jain Educational Memorial Trust	05
Seminar Halls	02	-	Ganga Devi Jain Educational Memorial Trust	02
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	Equipments for resource centres (22)	1	Ganga Devi Jain Educational Memorial Trust	01
Value of the equipment purchased during the year (Rs. in Lakhs)			Ganga Devi Jain Educational Memorial Trust	34,888
Others	-	-		-

4.2 Computerization of administration and library

> The entire administration is fully computerized with the following facilities and they are also available for both staff and students.
> - ICT has been integrated in the institutional activities.
> - Internet is provided to every department.
> - Internet Centre in the computer lab is available for students.
> - OPAC facility in Library
> - 01computers and 1 printer is available for public access in the library
> - Library is managed through Tech lib 7
> - Examination process and office accounting is computerised

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7977	817441	500	25143	8,477	842584
Reference Books	233	20840				
e-Books	-	-	-	-	-	-
Journals	147	27885				
e-Journals	04	-		-	04	-
Digital Database	-	-	-	-	-	-
CD & Video	83	830	-		83	830
Others (specify)	530	7500	34	930	563	8430

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	23	19	100Mbps	01	-	02	-	2
Added	0	-	-	-	-	0	0	-
Total	23	19	200 Mbps	01	-	02	-	2

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> - Operational knowledge of computer to student teacher
> - The faculty members and students of the institute are provided with computer, internet, audio-visual aids to facilitate teaching, learning
> - Library is equipped with OPAC for the benefit of the staff and students.

4.6 Amount spent on maintenance in lakhs :

i) ICT   `-`

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total :

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Student members of the IQAC are encouraged to come out with their views and suggestions for the enhancement of quality of the institution.
2. IQAC provides information about various Student Support Services available at the institution and other levels.
3. Job Skill oriented programmes are organized
4. IQAC offers competent academic counselling to our students.
5. IQAC has an effective mechanism to use student feedback for quality enhancement.
6. Book Bank Scheme

5.2 Efforts made by the institution for tracking the progression

The institution monitors and ensures the achievements of the learning outcome through analysis of the unit tests, pre- university examination and the pass percentage in final university examination results.
Institute arrange Alumni meet and maintain the record of their progress.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
192	29	0	0

(b) No. of students outside the state   `0`

(c) No. of international students   `0`

	No	%
Men	0	

	No	%
Women	0	

INSTITUTE OF TEACHER EDUCATION, KADRABAD, MODINAGAR

<table>
<tr><td colspan="6" align="center">Last Year
B.Ed.2014-15 & M.Ed. 2012-13</td><td colspan="6" align="center">This Year
B.Ed.14-15 &M.Ed. 2013-14</td></tr>
<tr><td>General</td><td>SC</td><td>ST</td><td>OBC</td><td>Physically Challenged</td><td>Total</td><td>General</td><td>SC</td><td>ST</td><td>OBC</td><td>Physically Challenged</td><td>Total</td></tr>
<tr><td>57</td><td>117</td><td>01</td><td>60</td><td>01</td><td>236</td><td>17</td><td>172</td><td>0</td><td>21</td><td>01</td><td>210</td></tr>
</table>

Demand ratio   -   Dropout % -

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> The institute arranges for guidance and coaching classes for Ph.D. entrance, NET/SET examinations and other competitive examinations
> The ITE Alumni Association delivered lectures and provide guidance and counseling.

No. of students beneficiaries   130

5.5 No. of students qualified in these examinations

NET   -   SET/SLET -   GATE   -   CAT   -

IAS/IPS etc -   State PSC -   UPSC   -   Others -

5.6 Details of student counselling and career guidance

> - To facilitate the needs of the students, a one day career oriented seminar and workshop is conducted for the student teacher.
> - To improve the communication skill in English, the language activities are conducted.
> - The Yoga and Meditation program help the students to keep them physically and mentally fit.
> - Career Guidance and Placement Cell provides guidance and counseling to the students regarding higher studies and employment.
> - Placement Cell arranges campus interviews for placement in various organizations.
> - The students are encouraged to exhibit their skills and talents through various cultural and co curricular activities.

No. of students benefitted   130

5.7 Details of campus placement

<table>
<tr><td colspan="3" align="center">*On campus*</td><td align="center">*Off Campus*</td></tr>
<tr><td>Number of Organizations Visited</td><td>Number of Students Participated</td><td>Number of Students Placed</td><td>Number of Students Placed</td></tr>
<tr><td>01</td><td>10</td><td>01</td><td>02</td></tr>
</table>

5.8 Details of gender sensitization programmes

- A Guest Lecture on Women Legal Right for Equality " was delivered by Shyam Singh Verma (advocate) on 15 May 2015.
- A Guest lecture on "**Health and Family Awareness**" was organized during 8th May 2014. The occasion was graced by the chief guest Dr. Aashu Tyagi.(Genealogist)
- Seminar on " Violence Against Women" was organized.
- Two day programme was organized on Self- Defence

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | - | National level | - | International level | - |

No. of students participated in cultural events

State/ University level | - | National level | - | International level | - |

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | - | National level | - | International level | - |

Cultural: State/ University level | - | National level | - | International level | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	0	0
Financial support from government	0	0
Financial support from other sources (Scholarship from UP Gov.)	172	55,33250
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12 No. of social initiatives undertaken by the students | 07 |

5.13 Major grievances of students (if any) redressed: __
. Re-Evaluation of internal examination

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To promote academic excellence and create humane, self reliant teachers to face the local and global challenges of the society .
Mission –

- To ornate pupil teachers and future teachers educators with righteous conduct as reflected in our emblem "Dharma Rakshati Rakshatra".
- To produce teachers embodied with cultural traditions of our society and capable of responding to the changing needs of the modern Indian society.

6.2 Does the Institution has a management Information System

---

1 Administrative procedures
1. IQAC and committtees meetings for feedback and decision making.
2. Periodic meetings of various committees and decision making therein.
3. Staff meetings on syllabus completion and correction feedback.
2. **Student admission:**
    Daily day-end reports on admission status.
3. Students' records:
    Monthly attendance record and feedback of students was maintained.
4. Evaluation and examination procedures:
   Existance of full-fledged examination committee and updated maintenance of concerned records.
 Meetings of examination committee.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- ➢   Feedbacks on curriculum development by current student and alumni.
- ➢ The present and outgoing students' feedback regarding the relevance and content quality of the subjects is considered.

6.3.2 Teaching and Learning

- ➢ Preparing academic calendar.
- ➢ Demonstration (ICT aids)
- ➢ Poster presentation and article presentation.
- ➢ Field based supervision
- ➢ Exhibition of teaching aid material
- ➢ Conducting unit tests, group discussions and home assignments etc.
- ➢ Motivating students for research activities.
- ➢ For Learning, Students are motivated to use technology based education such as LCD & OHP etc.
- ➢ Seminar and workshop are organized periodically for quick learning minimizing the use of subject books.
- ➢ The college follows the self- appraisal method to evaluate the performance of faculty, which is used for correcting shortfalls.
- ➢ It has a feedback mechanism to evaluate the teachers and the feedback is reviewed every year.
- ➢ The college has adequate number of qualified and competent teachers to handle all the courses.

6.3.3 Examination and Evaluation

To improve the results, unit tests are conducted after the completion of topic /unit. Extra lectures are conducted by the faculties to complete the syllabus in the stipulated time. The examination schedule of unit test and pre- University examination, remedial classes are proposed by the Examination Committee. After the theory examination, answer papers are assessed, by following strictly the rules and regulations laid down the C.C.S university and the result is declared in the stipulated time.

6.3.4 Research and Development

- ➢ Encourage by providing Research funds
- ➢ ICT facilities for research
- ➢ Supporting teachers with study leaves, allowances etc.
- ➢ Improving library and laboratory facilities for research
- ➢ Establishing research committee for inculcating research atmosphere.
- ➢ Guiding teachers for improving API through participation in conferences and through publishing of articles, books and research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Every year newly published books, are added to library.
- Infrastructure facilities on par with urban colleges.
- ICT facilities are available to students.
- The institution has a well-equipped library with the ICT facilities.
- There are more than 8,500 books and 18 subscribed journals.
- The library deploys OPAC to provide access to the collection
- . Staff, students and research scholars utilize the internet facility free of cost.
- The ICT lab is equipped with20 computers, OHP, LCD digital camera etc.
- Spacious multi-purpose hall is available for various activities of the institute.
- Generators with capacity of 10KVA have been installed.

6.3.6 Human Resource Management

- Encourage and depute faculty for participating in national international seminar, conferences and workshops.
- The institution has sincere, dedicated and committed faculty and visionary management.
- The institute has an adequate number of qualified and competent teachers to handle the courses.
- Workshops are arranged for the faculty to enrich their knowledge in ICT effectively.
- Effective system of appraisal of performance of teachers.
- Communication system is very good.

6.3.7 Faculty and Staff recruitment

The recruitment of the faculty and non-teaching staff is done on the basis of type of post created, strictly by following the rules and regulations laid down by the government, university and U.G.C. The temporary teaching and non-teaching staff for non-grant or professional or add-on courses is recruited on the institutional level.

6.3.8 Industry Interaction / Collaboration

- Organising seminar/programmes in association with professional bodies NGO's etc.
- The institute has collaboration with IDST.
- The institution has constructive relationship with school of the nearby locality to work on various outreach and extension activities.

6.3.9   Admission of Students

- ▪ Admission through common entrance tests organized by state government
- ▪ As per rules and regulations of state Government and University Norms

6.4 Welfare schemes for

Teaching	Loan facility Advance payment against the salary Medical facility in the campus Maternity leave & medical leave facilities OD for attending seminars & workshops
Non teaching	Advances for medical Treatment, Uniforms and other safety gadgets
Students	Book Bank Scheme Computer with internet access free of cost Admission fees in installments

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done   Yes | yes | No | |

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	-	YES	Principal & various committee
Administrative	NO	-	YES	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes | | No | √ |

For PG Programmes   Yes | | No | √ |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> ➢   Bar coding System is implemented
> ➢   Results flashed on mobile and website

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Registered Alumni Association
Activities
- Organisation of alumni meet.
- Organisation of guest lectures of alumni
- Campus recruitment, Placement through Alumni etc.
- Member of Alumni Association has contributed various educational material

6.12 Activities and support from the Parent – Teacher Association

- Parents regularly express their valuable suggestions for the development of the students through the institute's functions and the teachers take efforts to implement the suggestions positively.

6.13 Development programmes for support staff

- The institution conducts staff development programmes by inviting resource persons on various subjects and academicians from outside the college.
- The faculty of the college is provided with computer, internet, audio-visual aids and computer aided packages to facilitate teaching.
- It is planned to introduce more development programmes for teaching and nonteaching members of the institution.
- Non teaching staff members have been encouraged to register themselves to continue higher education

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plenty of trees and flower plant are planted and also properly maintained to make the campus eco friendly. Gardner is appointed exclusively for this purpose. lawns and parks with eco atmosphere are taken care of. Solid waste is disposed off properly. Workshop and activities are organized to make student teachers aware with eco-friendly atmosphere.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Institute has released its own research journal

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> Annexure -01

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> - Each one teach one program
> - Research project

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> - **Say No To Poly Bags Activity** was organized on 26-07-2014.
> - **An Eassy competition on How to Save Ozone Layer"** was conducted on World Ozone Day on 16-09-2015**.**
> - Tree Plantation was organized on 2 October 2015
> - **Best out of Waste activity** was organized on World Soil Day on 24.01.2015**.**

7.5 Whether environmental audit was conducted?   Yes [√]   No [ ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths
- Committed teaching staff and support staff
- Very active alumni/ae
- Strong management team

Weaknesses

- Inadequate transport facility
- Canteen facilities to be improved
- Limited space for parking outside the campus

Opportunities

- Internet facilities that open up a Universe
- Extension, extra- curricular activities and opportunities

Challenges/threats
- Introduction of New Courses
- Improper waste management

8. **Plans of institution for next year**

---

1. On Academic Area:-

i). To organize different activities like Morning Assembly, Seminars, Practice Teaching Program etc. for the trainee teachers and thereby to enhance their professional commitments, competencies and performance skills;

ii). To arrange remedial /tutorial classes to enable the academically weak students of the college to enhance the overall performance;

iii) To organize intra-college seminars from time to time;

iv). To strengthen the library by adding more books;

v) Meaningful engagement by Scout & Guide camp in community services;

vi) To conduct a workshop on "**Action Research**";

vii) To conduct a workshop on "Planning for ICT in School"

viii) To conduct a workshop on preparing teaching aids materials.

ix) To organize career oriented lectures

xii) To update the website of the college.

xiii) To promote research work

xiv) To organize research lecture series for NET and PhD entrance exam.

2. On Extension Services:-

i) To arrange Guest lecturers;

ii) To organize health and dental Camp;

iii) Each-one-teach-one & ESW projects;

iv) To organize a lecture on 'Self -Defence;

v) To organize health and dental Camp;

vi) To organize Pulse polio Camp

vii) To organize a meditational program to ensure all-round development of trainees;

ix) To organize a rally on Girl's Education

x) To organize guidance counseling and adult education program in Swami Kalyan Balika Dev Vidhyaly

xi) To organize Health and Dental check up camp in collaboration with Institute of Dental Studies and Technologies

---

Name   Dr. Anjali Gupta   *Name Dr. Anju Gupta*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

————***———

INSTITUTE OF TEACHER EDUCATION, KADRABAD, MODINAGAR

Best Practice

Title: Each one teach one program

The Content:

Each one teach one is a literacy program where the students are initiated with the concept, need and importance of teaching educationally and economically weak students of the neighborhood school of Kadrabad village. Everyone, however young student teacher has a social responsibility to prevent dropouts and to make the rural students better prepared to pursue higher studies. Each One Teach One program **is a multi-tiered mentorship initiative in which our students work collaboratively for positive transformation in the lives of poor** and the needy **students** so that, they may have a comfortable life and hence can brighten their future. **Through** Each One Teach One program **poor students not only learn how to improve knowledge, they are also inspired to believe in their own intellectual strengths**

 Objectives:

1. Spread educational awareness in the rural areas of Kadrabad.
2. Educating girl child of rural background.
3. To study the individual status of the girl child and teach her accordingly.
4. To give remedial instruction on the basis of previous educational details.
5. To get information about the economical and social status of the children and give remedial suggestions.
6. To contribute to the cause of Total Literacy Program through Each one teach One program.

The Practice:

Each One Teach one program is implemented on Swami Kalyandev Balika inter- college. Two periods per week are spent on this program .One Girl child is assigned to the student teachers. Student teachers in consultation with the school faculty identify the weakness of the girl child and maintain all the educational, social, and economical information of the child in a booklet. Student teachers teach the children of the school throughout the year. Care is taken to see that the children are covering accordingly or not. Each student teacher follows their own method of teaching.

Obstacles:

The only obstacle is the concerns that we receive from students' parent/spouses (as some of the students are married women) are related to their security and safety.

Requisite resources: Students, teacher educators, students of nearby school

Impact of the practice:

   The success of the program reflects in the feeling of the children who are taught through this program. In short, this program proved a rewarding strategy to combat the problem of dropout rate.

INSTITUTE OF TEACHER EDUCATION, KADRABAD, MODINAGAR

Best Practice in Research activity

Title: Financial assistance scheme for research in education.
The Content:
Research is essentially an intellectual and creative activity. The institution has taken a step forward by providing financial assistance and giving the intellectual stimulus to teacher educators to conduct research. This will enable the budding researchers to develop their research skills and make a significant contribution to the knowledge pool.
Objectives:
- To motivate teacher educators to conduct research in education
- To provide financial assistance to teacher educators in the form of seed money to conduct research in education
- To develop an interest among teacher educators to conduct research in education

The Practice:
Financial assistance scheme for research in education was initiated in the year 2012-2013. Financial assistance to teacher educators is provided in the form of seed money to conduct research in education. Twelve teacher educators are selected for the award of seed money based on the quality of research proposals submitted by them. The process is outlined as follows:
1. Research proposals are invited from teacher educators
2. Research proposals submitted are scrutinized and selected for the award of seed money.
3. All the awardees are intimated regarding their selection of proposal for the award of seed money.
 5. Twenty percent of the seed money amount is given initially and the remaining eighty percent is given after the completion of the research project
6. Submission of the research report. It is ensured that the research work is completed within the stipulated time of one year. Follow up of the research work is taken at regular intervals
Obstacles:
- Time period given to complete the study not adequate
- Amount of Rs 6000, given as financial assistance is not very lucrative to teacher educators.

Requisite resources:
Financial assistance in the form of seed money, library services, internet connection and guidance from experts
Impact of the practice:
A spirit of enquiry developed in teacher educators. Teacher educators are motivated to undertake individual research study and to publish research articles and papers in research journals.